

Waddington Parish Council

Clerk: Mrs Natalie Cox
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Meeting of Waddington Parish Council
The Village Club – on January 8th, 2018

1. Apologies for absence

Present: Coun Doug Parker, Coun Roy Edmondson, Coun Michael Colley, Coun Liz Haworth, Coun John Hilton, Coun Gil Fisher

Apologies: Coun David Smith, N Dunn

In attendance: Natalie Cox (Clerk to the Parish Council)

2. Minutes of the last meeting to be approved and signed

Decision: JH proposed and RE seconded that the minutes of the last meeting be approved and signed by the Chairman Coun Doug Parker; it was noted that Coun Bridget Hilton had in fact not sent her apologies as her and Coun Paul Elms will now be the borough council representative to Waddington Parish Council.

3. Waddington Football Club Update

ND had sent an email prior to the meeting stating that at present there is no formal update. He hopes that a representative/s from the club will be able to attend the next meeting to inform councillors of any progress that has been made relating to funding etc.

4. Borough Council / County Council Update

No representatives present.

5. Matters arising from the last meeting (not covered elsewhere on the agenda)

5.1 RoSPA report

NC reported that she had forwarded the email from Vullnet to RoSPA highlighting the discrepancies and inconsistencies between the report and the work which had been carried out on site. RoSPA said they would be forwarding the concerns on to an inspector.

Action: To await the response from RoSPA before paying the invoice.

5.2 Parish Constitution

NC reported that she had sent a response to C Mellalieu following her email regarding the parish council's "terms of reference".

Action: The chairman DP signed the Standing Orders as agreed at the December meeting. The document is available on the village website.

6. Village maintenance / Allotments / Planning

6.1 Allotments – removal of green waste

A number of allotment holders had asked about the possibility of sighting a galvanised garden incinerator at the allotments to dispose of green waste. However, the terms of the Tenancy Agreement clearly state that "fires of any kind are not allowed within the allotment area". Guidelines from National Government also state that although there are "no laws against having a bonfire" there are "laws for the nuisance they can cause"; and household waste or garden waste can be disposed of by composting or recycling it. It was suggested that RVBC be approached to see if a green bin could be sited at the allotments for use by the tenants.

Action: To send a letter to the allotment holders saying that considering the Tenancy Agreement terms no fires will be allowed on site; a copy of the Government guidelines should also be sent, and tenants informed that WPC is to approach RVBC regarding the provision of a green bin and allotments holders will be kept informed of the outcome.

6.2 Allotment vacant plot update

NC provided a verbal update to say that she has approached a number of people on the waiting list in turn and is confident that both vacant plots will be filled asap.

6.3 Planning application 3/2017/1124 Application for a single storey rear extension at 20 Waddow Grove, Waddington, BB7 3HJ

The application had been circulated prior to the meeting; there were no objections or comments.

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6.4 Approach to IW re additional handyman jobs

DP had spoken to IW with a view to assisting in keeping the village, and brook, clean and tidy.

Decision: It was proposed by RE and seconded by JH that IW carry out work on an ad-hoc basis to tidy the village and that he will be asked to invoice WPC in due course for the hours worked.

7. SPiD

No update to report

8. Parish Questionnaire

8.1 Printing costs

NC had been in contact with Borough Printing regarding the questionnaire; it is estimated that it will cost £429 to print the document; with additional costs in the region of £50 for envelopes and £8.40 for labels.

It was noted that the prize draw will be carried out at the Annual Meeting and as a result an exact time scale will be decided at the February meeting.

8.2 Distribution

The village Post Office had agreed that WPC could put a box for completed questionnaires on its premises; however, it was generally felt that it would be less time consuming to post the questionnaires out and provide a stamped addressed envelope for the returns.

It was also suggested that instead of numbering each questionnaire individually that two cloakroom tickets be attached to each with residents asked to retain one and return the other with their completed document to be entered into the prize draw.

Action: NC to contact RVBC regarding lists of postal addresses for sending out the document.

Action: JH to revise the opening statements in light of the discussion

9. Accounts

9.1 Expenditure and income updated from 1/11/17 to 15/12/17

<u>Expenditure (items over £100)</u>	Clerk's salary	£310.23
	Little Green Bus	£100.00
<u>Balance:</u>		£15,278.48

B for more details about the parish council accounts, please contact the clerk.

10. Items for Information

10.1 Seasonal lighting

NC reported that Ken Jackson had been in contact to compliment the parish council on this year's tree saying it was "splendid and a credit to the village".

Electricity Northwest have sent a form seeking information about the village's seasonal lighting.

It was suggested that a letter be sent to Dove Syke that in the past the price paid has reflected their involvement in the putting up and taking down of the tree, as well as the installation of the festive lights and because of the parish council's involvement in all these steps the price should be reflective of that. It was also noted that the tree was slightly smaller than in previous years and that there had been a delay in getting in in situ.

GF said she would contact the gentleman who had assisted in putting the tree in place and ask if he would be interested in doing providing a tree in future and simple putting it in place during the last week in November to then enable the parish council to add the lights and take the tree down in the new year. A formal letter will be sent in due course if appropriate.

Action: To inform Electricity Northwest that double the number of lamps were used this year for 24 hours over a period of 34 days.

10.2 Window cleaner

RE to contact him before the next meeting once DP has contacted RVBC asking if they would be willing to clean the bus shelters.

10.3 RVBC – Planning Agenda

For information

10.4 Invitation to Civic Carol Service

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10.5 Annual garden party invitation

The annual invitation will be completed by January 31st and submitted for the LALC ballot.

10.6 Electricity bill – pavilion

For information

10.7 Post Office planter

This item will be discussed next month following an approach from DP to Oak Bank Nursery to ascertain the cost of replanting it twice a year.

10.8 Poppies for lampposts

NC has been in contact with Grindleton Parish Council has been given the name of a Royal British Legion representative who will be contacted to ask for a quote, and to ascertain how long poppy wreaths should be left at War Memorials.

10.9 Village railings

NC to ask Dale Cox to quote for the work and to report back to a later meeting.

The meeting closed at 9pm

All are very welcome to attend Parish meetings. If you would like to be added to the email distribution list please contact the Clerk, Natalie Cox, at the above address. Thank you.